



UWW ORSP DEADLINE: 4 NOVEMBER 2009

UNIVERSITY OF WISCONSIN SYSTEM INSTITUTE ON RACE AND ETHNICITY (IRE) CAMPUS-BASED READING SEMINARS ON RACIAL/ETHNIC TOPICS

INTRAMURAL GRANT APPLICATION PACKAGE

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University of Wisconsin-Whitewater Office of Research and Sponsored Programs Intramural Transmittal Form. ONE original, complete ORSP Transmittal Form including all relevant funding competition information, proposal information, required clearances, and required signatures must accompany each proposal submitted to ORSP.

X

Proposal Development and Submission Instructions. Each University of Wisconsin grant program has varying proposal development and submission requirements. Principal Investigators must review this application package carefully and adhere to specific program requirements to be competitive.

X

Grant Program Forms. Each University of Wisconsin grant program requires the submission of different forms. All relevant forms are included in this application package. Electronic versions of all forms can be accessed on the ORSP Funding Page (<http://www.uwworsp.org/media/funding.htm>).

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Additional Proposal Development and Submission Resources. University of Wisconsin grant application packages may include additional resource information including evaluation/review criteria, description of proposal review processes and deadlines, and other pertinent appendices.

The Office of Research and Sponsored Programs can provide additional information, proposal development assistance, and copies of funded proposals. ALL proposals must be submitted to ORSP. Grants submitted directly to System or Extension may not be reviewed.

DENISE EHLEN, Director, 262-472-5212, ehlend@uww.edu

CASEY LEMMON, Research Services Specialist, 262-472-5212, lemmoncc07@uww.edu (UWW Programs)

RON FLEISCHMANN, Associate Research Administrator, 262-472-5212, fleischr@uww.edu (UWS and UW-EX Programs)





UNIVERSITY OF WISCONSIN
WHITewater

RSP APPROVAL & CERTIFICATION
TRANSMITTAL



DO NOT COMPLETE SHADED SECTIONS WITH DOUBLED BORDER – FOR UWW RSP USE ONLY

FUNDING COMPETITION INFORMATION Deadline:		RSP USE ONLY		ID:
1. Sponsor & Program:		Date Submitted:		
2. Address:		Number of Copies to Sponsor (original +)		
3. Telephone:	Fax:	Binding of Original: <input type="checkbox"/> Clip <input type="checkbox"/> Staple <input type="checkbox"/> Other <input type="checkbox"/> N/A		
4. Web:		GT Proposal Entry:		GT Award:
PROPOSAL INFORMATION				
5. Principal Investigator:		5a. Department/Division/Institution:		
5b. Address:		Phone:	Fax:	Email:
6. Co-Investigator:		6a. Department/Division/Institution:		
6b. Address:		Phone:	Fax:	Email:
7. Co-Investigator:		7a. Department/Division/Institution:		
7b. Address:		Phone:	Fax:	Email:
8. Co-Investigator:		8a. Department/Division/Institution:		
8b. Address:		Phone:	Fax:	Email:
9. Project Title:				
10. Funding Type <input type="checkbox"/> New <input type="checkbox"/> Renewal/Continuation		AWARD INFORMATION – RSP USE ONLY <input type="checkbox"/> GRANT <input type="checkbox"/> CONTRACT		
11. Total Request \$		New Account <input type="checkbox"/> Non-Federal <input type="checkbox"/> Federal (CFDA#)		
12. Match Information \$		Org Information <input type="checkbox"/> New <input type="checkbox"/> Add To		
13. Begin Date End Date		Total Award Begin Date End Date		
REQUIRED CLEARANCES – Does the project involve: Approval is: (choose one)				
14. toxic, infectious or carcinogenic/mutagenic material? Use recombinant DNA technology?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending		
15. use of human subjects, human tissue or vertebrate animals?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending		
16. action involving space, remodeling, or construction?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending		
17. hiring non-UWW personnel?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending		
18. creation of new degree programs or services?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending		
19. potential environmental impacts, which require review under the Wisconsin Environmental Policy Act?		<input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> Pending		
REQUIRED SIGNATURES PLEASE RETURN FORM TO RSP				
PRINCIPAL INVESTIGATOR/PROJECT DIRECTOR		SIGNATURE		DATE
I certify that the plan detailed in the proposal/contract complies with all campus, state, and federal regulations and policies and reflects University, College/Division, and Department/Unit goals. This project is achievable as described, including the limitations of time, resources, and personnel expertise. All required clearances have been satisfied. I have disclosed any possible conflicts of interest during the proposal development process. If awarded, I agree to conduct the proposed project in compliance with (1) the conditions of the grant and (2) with all policies of UWW, UWS, and the State of Wisconsin.				
I authorize the use of my name and grant information for university publication. <input type="checkbox"/> NO <input type="checkbox"/> YES (initial)		TYPED NAME:		
DEPARTMENT CHAIR/UNIT DIRECTOR		SIGNATURE		DATE
I certify that I have reviewed the proposal/contract and found it to be complete, including required clearances, budget, and commitments involving space, faculty/staff time, and matching funds. In addition, I certify that all resources and other provisions of any award will be fulfilled. A match (check one) <input type="checkbox"/> has OR <input type="checkbox"/> has NOT been pledged. Cash match will be satisfied by a transfer of funds from org code ____ - ____ - ____ in the amount of \$ ____ or via in-kind contributions as described in the budget (narrative).				
		TYPED NAME:		
COLLEGE DEAN/DIVISION DIRECTOR(S)		SIGNATURE		DATE
I certify that I have reviewed the proposal/contract and found it to be complete, including required clearances, budget, and commitments involving space, faculty/staff time, and matching funds. In addition, I certify that all resources and other provisions of any award will be fulfilled. A match (check one) <input type="checkbox"/> has OR <input type="checkbox"/> has NOT been pledged. Cash match will be satisfied by a transfer of funds from org code ____ - ____ - ____ in the amount of \$ ____ or via in-kind contributions as described in the budget (narrative).				
<i>Student Affairs applicants must secure the signature of the Assistant Chancellor and Deputy Assistant Chancellor in this cell. Applicants submitting proposals including an international component must secure the signature of the Director of International Education and Programs in this cell.</i>				
		TYPED NAME:		
RESEARCH AND SPONSORED PROGRAMS CERTIFICATION		SIGNATURE		DATE
By signing this transmittal, I certify that this proposal/contract is consistent with campus, state, and federal regulations; is within the campus' research/service mission; and is approved for submission to the funding agency.				
INITIAL HERE TO APPROVE GRANT/CONTRACT ACCEPTANCE:		DATE:		TYPED NAME: DENISE EHLEN



Institute on Race and Ethnicity

The University of Wisconsin-Milwaukee
P.O. Box 413
Milwaukee, Wisconsin 53201
(414) 229-6701/4700
(414) 229-4581 Fax
website: <http://www.uwm.edu/Dept/IRE>

September 16, 2009

GRANT OPPORTUNITY: CAMPUS READING SEMINARS (Deadline for Submission: Monday, November 9, 2009)

The intellectual joy of discussing a book or books with colleagues and community members in a seminar-like format is, for many, a rare experience. The Institute's Campus Reading Seminar grants support reading groups and scholarly exchanges on subjects dealing with race, ethnicity, diversity, equity, and inclusivity by making funds available for the purchase of books that focus on such themes. Participants in Campus Reading Seminars may include faculty members, academic and classified staff, students, and people from the community. A faculty or academic staff member must submit the proposal. The interdisciplinary composition and diversity of the participants foster intracampus and cross-disciplinary exchanges, stimulate curricular and pedagogical innovations, and encourage campus-community interaction. Go to the following website to learn more and read about previous seminars:

http://www.uwm.edu/Dept/IRE/grant_programs/reading_seminars.html

Funding: The maximum request is **\$400.00**, which only may be used for book purchases. Seminar participants may keep the books. Depending upon the number of proposals that the IRE receives, it may be that all proposals will not be funded. (*Applicants are responsible for checking on individual campus procedures before sending a proposal.*)

Books: Your seminar may revolve around one or two books maximum. Tell us something about the book(s): theme, focus, subject area, fiction/nonfiction, author's background, etc. Explain why the book(s) would serve as an excellent basis for a seminar discussion. Perhaps include a published review(s) of the book(s). Be sure to check a number of purchasing sources for the lowest price.

Participants: A minimum of six (6); a maximum of fifteen (15). Be inclusive! Attempt to include not only faculty, but also administrators, students, academic staff, classified staff, community members, etc. Strive for a representative group across academic disciplines, race/ethnicity/gender, political ideologies, etc. Simply list the name and position/affiliation of each prospective seminar participant. (*Be sure to receive **firm** commitments before listing names.*)

Discussions: Plan to meet as a seminar group for a minimum of twelve (12) hours over the remainder of the 2009-10 academic year. Identify a moderator who will organize and lead the meetings. Strive to identify a consistent seminar location that is conducive to discussion and thought.

Final Report: By July 1, 2010, have a sample of your participants send us a letter. How were the discussions valuable? What might be the applications? Curricular? Pedagogical? Scholarly? Collegial? Personal? Also, we encourage you to send us group photo for publication in *Kaleidoscope II*.

We welcome book reviews for publication in our newsletter, *Kaleidoscope II*. The IRE will choose one or more of these submissions. The length of the review should be approximately 750 words. For further information, please contact Judy Treskow at (414) 229-4804.

Proposal Format:

- **Basic Information:** Applicant's Name; Department; Campus; Campus Mailing Address; Campus Phone; and E-mail address
- **Book(s):** For each book, list the title, author(s), publisher, publication date, cost per book, and source of purchase. After each entry, tell us something about the book(s) as described in the "Books" section above
- **Participants:** For each participant, list her/his name, department/affiliation, and e-mail address.
- **Miscellaneous (optional):** Seminar Site; Meeting Schedule; Noteworthy Participants; Other Relevant Campus Activities; Past Seminar Experience, etc.

Deadline and Contact Info: Submit two copies of your application postmarked **no later than Monday, November 9, 2009. This deadline is firm!** Electronic submissions are acceptable. Funding notification will be sent by the week of November 30. Send to Tom Tonnesen at the address listed in the letterhead. Phone: (414) 229-4700 E-mail: tonnesen@uwm.edu